



City of Manchester
Highway Department
Purchasing Division
228 Maple Street
Manchester, New Hampshire 03103

C O N T R A C T

Agreement made June 8, 2011, between the City of Manchester, a municipal corporation of the State of New Hampshire, herein referred to as "City", and Northeast Record Retention, LLC, of Manchester, NH, herein referred to as "Contractor".

For the considerations set forth herein, the parties agree as follows:

1. Northeast Record Retention, LLC, being the lowest responsible Bidder, shall provide to the City the following:


EXTENSION
Secure Shredding Services
FY10 – 500 - 39

Such supplies, materials, equipment, and services shall be provided in accordance with the bid made by Northeast Record Retention, LLC, pursuant to the Specifications and Terms & Conditions contained in the Request for Proposal, which is hereby incorporated by reference and made a part hereof as if set forth herein in full.

2. The City shall pay Northeast Record Retention, LLC, the price and amount set out in Contractor's proposal on delivery to and acceptance by City of the supplies, materials, equipment, and services herein described, and on filing by Northeast Record Retention, LLC and approval by the City of a verified claim for the amount due.
3. The agreement shall be inoperative during such period of time as delivery or acceptance may be rendered impossible by reason of fire, strike, act of God, government regulation, or other cause beyond the control of either party.
4. This agreement shall be binding on the assigns and successors of the parties.
5. This extension shall expire on May 12, 2012. At the City's discretion, the contract renewed one (1) more year.

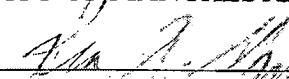
IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above written.

ACKNOWLEDGED BY:



Kelly Welch
Information Security Consultant

CITY OF MANCHESTER:



Kevin A. Sheppard, P.E.
Public Works Director